

**Norfolk Homeless Consortium**  
**Committee: HMIS**  
**Date: December 11, 2007**

**Attendees:** Debbie Williams, Pat Vedomske, Sari Friedman-Rosner, Alicia Matthews, Irma Hinkle & Juanita Dowdy

**I. Agenda Items**

- ART Reports
- Update Central Intake & HMIS
- Mainstream Resources Assessment
- HMIS Threshold Requirements for CoC Application
- Outcomes/Trends/Gaps for HMIS
- ART Training

**II. Key Decisions/Action Items**

- Effective Jan. 2008, Mainstream Resources Assessment must be completed for all new clients
- Approval of Threshold Requirements for Application
  1. The agency will have met the HMIS Standards during its Standards of Care Review
  2. The agency should be entering its clients into HMIS meeting the following threshold requirements:
    - a. 75% of households have been entered into HMIS for programs with less than 25 units.
    - b. 85% of clients have been entered into HMIS for programs with 25 or more units.
- Outcomes/Trends/Gaps for HMIS tabled until January Meeting

**III. Additional business**

(Any discussion points that should be shared with the full NHC)

- Noting within HMIS "Exit Without Possibility of Return" being Researched
- Sub Assessment within Central Intake HMIS to track status (shelter placement or waiting list) of client being developed
- Follow Up session to evaluate flow within HMIS of Central Intake clients being planned

**IV. Upcoming Meetings**

- **Jan. 8, 2008 10:00 at Norfolk Community Services Board**
- **Feb. 12, 2008 10:00 at Norfolk Community Services Board**