

Norfolk Homeless Consortium
Committee: HMIS
Date: 11/13/2007

Attendees: Alicia Matthews, Debbie Williams, Irma Hinkle, Juanita Dowdy, Pat Vedomske, Sari Friedman-Rosner, Steve Burke, Suzanne Davis, Christy Weslund, Michelle Grindstaff

I. Agenda Items

- PKI Update
- ART Reports
- Stage 1 of Opening HMIS system
- Stage 2 of Opening HMIS system for Central Intake Agencies
- Bed Counts
- Measures for Access to Mainstream Resources
- Discussion of Requested Outcomes/Trends/Gaps for HMIS
- HMIS participation in CoC Application

II. Key Decisions/Action Items

- Agencies will be asked to complete a mainstream resources assessment in HMIS for all new clients effective January 1, 2008.
- Suggestions for threshold requirements for CoC application—2 components
 - Use of Site Review to determine if satisfactory participation
 - Compare # of clients served for specific time period and # of clients entered into HMIS. Acceptable levels will be dependent upon size of project (i.e. > or < 25 units)

III. Additional business

(Any discussion points that should be shared with the full NHC)

- The committee will begin to look at comparison data on null values to measure improvement since implementation of ART reports. At this time, null/missing variables continue to be low. The highest missing data element is “disabling condition” at 3.95%.
- PKI is active. Only 2 agencies (non-HUD funded) still do not have PKI installed on their computers. At this time, there have been no reported problems.
- The HMIS committee is still compiling a list of outcomes/trends/gaps data for which HMIS may be used. Several suggestions have been made including:
 - Assessing profiles of individuals who do not successfully complete a program—such as substance abuse issues, education level, household size, children’s ages etc.
 - Capture full employment history instead of entry/exit only
 - Last stable address of client by zip code or census tract data

IV. Upcoming Meetings

- December 11, 1007 at 10 am