

Norfolk Homeless Consortium
Continuum of Care Committee
Meeting Minutes
September 12, 2007

Attendees:

Barbara Gaddy, Barrett Haven, Inc
Peggy Crutchfield, NCSB
Alisa Berry, OTEH
Alicia Matthews, St. Columba
Debbie Williams, The Planning Council
Clara Smith, VSH – Gosnold
David Wall, Veterans Affairs Med Ctr

Stacie Walls-Beegle, ACCESS
Marge House, ForKids
Mary Mann, Salvation Army
Brian O'Dell, TACT
Julie Dixon, The Planning Council
Roxie Hoven, YWCA

1. Standards of Care revisions

The Committee reviewed the Standards of Care report submitted by Vickie Greene. Vickie made several suggestions based on her observations during the agency reviews and suggestions by agency staff.

The committee made adjustments to several of the standards. Debbie Williams will edit the standards to reflect the changes that were made during the meeting.

The Committee will finish the revisions at the October meeting after receiving some clarification from Vickie Greene regarding a suggestion she made about the program operation standards.

The following standards and guidelines were discussed:

- B5
- B7
- B8
- E6
- E7
- E8
- E9
- I3 (deleted)
- I4 (deleted)
- K1
- K2
- K7
- J5

The Standards and/or corresponding guidelines that were revised were:

- B5
- B7
- E6
- E7

- E8
- I3 (deleted)
- I4 (deleted)
- J5

2. Round 2 reviews

The Committee discussed when the next round of reviews should take place. According to Vickie Greene's contract the reviews could start as early as November. Many agencies felt that this was too early, and that with holiday preparations they would not be able to do the reviews in November or December. Vickie Greene has been contacted and based on her availability a few agencies may begin their reviews in November while the rest finish in January and February.

Julie Dixon announced that Vickie Greene's contract does allow for three new agencies to be added to the review process. The Committee suggested The Dwelling Place, Salvation Army and Second Chances as new agencies. The discussion moved to the whether or not agencies applying for new funding had to be reviewed before they were allowed to apply. Stacie Walls-Beegle said that at the next NHC meeting she would make an announcement for agencies that would like to be a part of the review process.

3. CoC evaluation tool

Julie Dixon suggested that at the next meeting the Committee begin revising the New and Renewal project supplemental applications and evaluation tools.

Next Meeting: The next meeting will be October 10th at 12:30pm at Workforce Development. At this meeting the Committee will finish the revision of the Standards and begin revision of the NHC supplemental application and evaluation tool.