

Continuum of Care Committee Minutes

March 28, 2007; 12:30 pm – 2:00 pm

Attendees:

Barbara Gaddy, Barrett Haven, Inc
Charles Peek, STOP/Second Chances
Victoria Henderson, ForKids
Mary Mann, The Salvation Army
George Davies, CAMG
Peggy Crutchfield, NCSB
Claudia Gooch, The Planning Council
Debbie Williams, The Planning Council

Linda Williams, Park Place Medical Center
Brian O'Dell, TACT
Brenda Person, New Hope COGIC
Alicia Matthews, St. Columba
Stacie Walls-Beegle, ACCESS
Clara Smith, Virginia Supportive Housing
Julie Dixon, The Planning Council
Cheryl Moore, YWCA

1. 2007 CoC Timeline

Julie Dixon began discussion of the 2007 CoC timeline draft. The only question raised was that the date for the Ranking Committee is the same date as ForKids Art auction so the suggestion was made to change that date to May 21st.

Also, the question was raised about whether or not applicants would be filling out the supplemental threshold applications again and was that deadline reflected in the timeline. Discussion of the threshold application will be carried over to the next CoC committee meeting but if the Committee decides to use them they are due with the HUD application on May 4th. **Debbie Williams will find the threshold applications from 2006 and send them to the Committee for review.**

Currently there is not a date on the timeline for review of the ranking committee suggestions and CoC exhibit 1 by the full NHC membership. The CoC committee proposes that the NHC change the date of the May meeting from May 16th to May 23rd to ratify the suggestions and exhibit 1 of the CoC.

The NHC membership has to agree to change the date of the May meeting at the April 18th meeting. It was suggested that the membership also discuss the NHC priorities for new projects at the April meeting.

2. 2006 CoC Debrief

The written debrief from HUD was handed out and discussed. The cut-off score for 2006 was 86 and Norfolk scored 91.75, last year Norfolk scored 89. The area that Norfolk scored the lowest on was performance and that this is the key area for improvement.

Debbie Williams has received the APRs from all programs and will begin to work on compiling the outcomes for the 2007 CoC.

Norfolk scored 10 out of 12 points on the housing emphasis score. The national average was 60% and last year Norfolk's housing emphasis ratio was 59%. This year it looks like the housing ratio will be 62% with new scores. There was discussion on whether or not we need to raise that emphasis to gain additional points, and the suggestion was made

that we wait and see what the performance outcomes look like and try to raise the ratio only if the performance outcomes are not better than last year. Debbie Williams will compile the APR outcomes and this discussion will be continued at the next meeting.

3. New Projects

Seven letters of intent for new projects were received; however, both Virginia Supportive Housing and STOP/Second Chances do not meet the 80% attendance at CoC meetings requirement. Last year this requirement was waived because several agencies felt that they were unaware of this requirement but this year the NHC was clear about the attendance requirement.

That still leaves 5 applications from 4 agencies requesting \$1,044,630 in funding. This is \$357,320 over the \$687,310 available for new projects. The question of how the ranking committee will determine which projects will receive funding will be continued at the next meeting.

George Davies said that he still had questions about whether or not CAMG's application would meet the leverage requirement because of the acquisition expenses. He is having a hard time working out the 2:1 leverage requirement for this piece; he has it for the operating and service costs but not acquisition. During this discussion about leverage the point was made that agencies can use tax credits, volunteer hours and services provided from other agencies for leverage.

The suggestion was made that having training on leverage may be helpful for everyone. However, there may not be enough time in the process to schedule a formal training. Debbie Williams will research information on leverage and send out a tool describing how to calculate leverage.

4. Ranking Committee

Julie Dixon and Debbie Williams will contact members of last year's ranking committee as well as individuals who were suggested as new members to see if they are available and willing to participate this year.

5. Next Meeting

April 19th – 9:00am The Salvation Army's **new location** (5525 Raby Rd.)

Discussions that will continue at the next meeting:

- Threshold Applications
- Housing emphasis
- Performance outcomes
- New Projects