

**Norfolk Homeless Consortium**  
**Continuum of Care Committee**  
**Meeting Minutes**  
**February 4, 2008**

**Attendees:**

Stacie Walls-Beegle, ACCESS  
Alicia Matthews, St. Columba  
Peggy Crutchfield, NCSB  
Brian O'Dell, TACT  
Barbara Gaddy, Barrett Haven  
David Wall, VA Med Center  
Vikki Henderson, ForKids  
Katie Kitchin, Office to End Homelessness

Charles Peek, Second Chances  
Clara Smith, VSH – Gosnold  
Mary Mann, The Salvation Army  
Roxie Hoven, YWCA  
George Davies, CAMG  
Julie Dixon, The Planning Council  
Debbie Williams, The Planning Council

**2008 Evaluation and Ranking Plan**

Stacie Walls-Beegle began the meeting with a discussion of the Evaluation and Ranking Plan developed by the workgroup that met twice during the month of January.

Under the ranking plan projects would be given the following designation:

- Renewals without condition
- Renewals with condition
- New Projects
- Ineligible projects

In 2008 no project will be deemed ineligible. A project would only become ineligible if the agency does not address conditions assigned by the CoC committee the previous year.

The Committee clarified that conditions would only be assigned or a project deemed in eligible if a majority (51%) of quorum voted on the conditions.

There will be no points under the new system and projects will be ranked by a Ranking Committee in the following order:

- Samaritan Initiative Project
- Renewals without condition
- Renewals with condition
- HMIS
- New Projects

The Committee also reviewed the new and renewal project supplemental applications and review tools.

Renewal applications will be due **February 22<sup>nd</sup>** and projects will be reviewed on **February 25<sup>th</sup> and 26<sup>th</sup>**. New Project applications are due **March 3<sup>rd</sup>** and projects will be reviewed **March 10<sup>th</sup>**. Each agency must have at least one person present who can answer questions about the project. If no one is present, the project will still be reviewed.